1		DRAFT
2	Minutes	
3	Sandown Cable Access Board	
4		Town of Sandown, NH
5		
6	Meeting Date:	Wednesday March 28, 2018
7	Type of Meeting:	Regular Public Meeting
8	Method of Notification:	Public Posting – Two locations at Town Hall
9	Meeting Location:	Sandown Town Hall, Upper Hall
10	Present:	Richard Lewis, Chairman, Chris Donnellan, Vice-Chair, Open
11	Recording Secretary:	Melyssa Tapley
12	Absent:	Thomas Tombarello (Selectman Ex-Officio)
13		
14		
15	Richard Lewis called the meeting to order at 7:00 p.m. The Pledge of Allegiance was said.	
16		
17	The minutes of February 27, 2018 were reviewed. Richard made a motion to accept the minutes	
18	of February 27, 2018 as written. Motion seconded by Chris. All voted in favor. Motion carried.	
19		
20	Station Manager Report	
21	Chris Reported he has done research on replacing the editing computer. Chris got quotes from	
22	Best Buy, Dell, and New Egg. Richard asked if any of the three computers Chris has found will be	
23	appropriate and suitable for what work needs to be done. Chris said they are all one step up from	
24	their current editing computer. Acer computer from New Egg will run around \$1,800.00 and one	
25	from Dell will run around \$2	,180.00.
26		
27	Motion:	
28	Richard made a motion to get the Acer Computer from New Egg for \$1,800.00 which includes a	
29	four-year protection plan and a one-year data recovery warranty. Chris seconded the motion. All	
30	in favor. The motion passed.	
31		
32	Quotes for Cameras	
33	Chris received a quote from Integrated Solutions Group for four cameras with installation of	
34	\$19,870.00. ISG suggested to use Sony Cameras they are HD but can be converted back to SD.	
35	Richard requested that they do a demo to see the difference in video quality between the new	
36	cameras and the ones in the Town Hall now. Chris also got a quote from Access AV for new to	
37	the market cameras the brand is Bolin. Bolin cameras are built on the Sony model, and chips.	
38	They are a new company they where first a security company and is now branching out to media.	
39	Chris also investigated purchasing a package of recording equipment for the Library to use during	
40	Story Hour. Chris suggested to use the existing camera and equipment to record Story Hour and	

41 to purchase a new camera to use at events in town. A new camera will cost around \$3,470.00.

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These Minutes are subject to approval at a regularly scheduled Cable Access Board meeting at which time the above minutes are corrected or accepted and become permanent.

42 Other Business

43 Library/ Story Time

- 44 Richard meet with the Library Director about recording Story Hour. Due to scheduling conflicts
- 45 they have not had a chance to record Story Hour. Richard hopes to start next month.
- 46
- The next cable meeting will be **April 23, 2018**
- 48

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53

- 49 The Board is always looking for new members and program ideas.
- At 7:42 pm, Chris **made a motion** to adjourn. **Motion seconded** by Richard. All members voted in favor. **Motion carried**.
- 54 55 56 57 Respectfully Submitted, 58 59 60 **NAME Melyssa Tapley** 61
- 62

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